



WILLIAM M. HABERMEHL  
County Superintendent of Schools

**Williams Site Review 2006-2007  
Textbook/Instructional Materials  
Preliminary Report**  
Prepared by the Orange County Department of Education

**District:** \_\_\_\_\_ **School:** \_\_\_\_\_ **Date of Review:** \_\_\_\_\_

**Classrooms Visited:** \_\_\_\_\_ **# of classrooms visited:** \_\_\_\_\_ **out of # of classrooms in session:** \_\_\_\_\_

**Instructional materials sufficient.**

Subject ELA, Math, HSS, SCI/LAB, FL, Health	Course	Textbooks/Instructional Materials	Grade Level	Period #	Room #	Class Enrollment	# of Materials Needed	Notes/Comments	OCDE Use Only
									<input type="checkbox"/> _____
									<input type="checkbox"/> _____
									<input type="checkbox"/> _____
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**The Uniform Complaint Procedure Notice (UCP) was posted in all classrooms?**  Yes  No

If no, please post in classroom(s): \_\_\_\_\_

**Team Lead:**

Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

**Any identified Instructional Material issues must be corrected. Please submit all corrections in writing within 4 business days of this report to: Nicole Savio, Coordinator, School & Community Services  
Email: [williamsinfo@ocde.us](mailto:williamsinfo@ocde.us) • Fax (714) 549-2657 • Phone (714) 966-4336**

- Instructional Material issues not corrected within 4 business days will require a five day letter of insufficiency sent to your District Superintendent and the California Superintendent of Public Instruction.
- The accuracy of data reported on the 2005-2006 School Accountability Report Card (SARC), published in May 2007 with respect to the availability of sufficient textbooks & instructional materials as defined by Section 60119, will be verified by Orange County Department of Education during the 2007-2008 school year.
- **EC 60119-** Sufficient textbooks/instructional materials is defined as "Each pupil, including English learners has a textbook or instructional materials, or both to use in class and to take home."